

COE ORIENTATION POLICY & PROFESSIONALISM RESOURCE GUIDE

1. HONOR CODE POLICY

The College of Engineering Honor Code Policy and contact information is located at the following link: [Honor Code Policy](#).

2. FAMILY EDUCATION RIGHTS and PRIVACY ACT (FERPA)

The federal Family Education Rights and Privacy Act (referred to as FERPA or the Buckley Amendment) gives individual students and former students the right to inspect, review, and challenge the content of their own education records, and prohibits the release of “personally identifiable records” without consent, except under limited circumstances. “Student Rights and Student Records” is published on the Office of the Registrar’s website at: [Student Rights and Student Records](#).

3. INSTRUCTOR-STUDENT RELATIONSHIPS

The University of Michigan Standard Practice Guides for instructor-student relationships is located at: [Standard Practice Guide 601.22](#).

4. WORKING WITH STUDENTS WITH DISABILITIES

The University’s commitment to diversity and inclusiveness extends to students with disabilities. The University is committed to the academic success, personal development and general well-being of all students. The University of Michigan Policy about working with students with disabilities is located at: [Policy for working with students with disabilities](#). For further information, complaint procedures and campus resources, please visit the following link: [Non-discrimination Policy](#).

5. STUDENT RELIGIOUS and ACADEMIC CONFLICTS

Another policy is related to student religious / academic conflicts. As a public university we do not officially observe religious holidays. However, U of M is committed to the idea that students should not have to choose between their education and religious observances. This provost website has a list of various religious holidays, as well as the university policy regarding academic conflicts. It is important to note that students have a responsibility since they will need to notify their instructors if they will miss a class for religious observances by the drop/add deadline. As a result, instructors must develop an alternative plan to help students complete missed assignments and tests. You may locate more information at the following link: [Religious Holidays & Academic Conflicts](#).

6. DISCRIMINATION and HARASSMENT

The University of Michigan has a policy to maintain an academic and work environment free of discrimination and harassment for all students, faculty, and staff. Discrimination and harassment are contrary to the standards and values of the University community. They diminish individual dignity and impede educational opportunities, equal access to freedom of academic inquiry, and equal employment. Discrimination and harassment are barriers to fulfilling the University’s scholarly, research, educational, patient care,

and service missions. The University is committed to the academic success, personal development and general well-being of all students. The University of Michigan Standard Practice Guides for harassment is located at: [Standard Practice Guide 201.89-1](#).

7. SEXUAL and GENDER-BASED MISCONDUCT

The University of Michigan has a policy to oppose sexual and gender-based misconduct. To strengthen the ability to promote an inclusive environment and a culture of respect, all faculty and staff, including GSIs and IAs are required to complete the sexual harassment and misconduct awareness training entitled "Cultivating a Culture of Respect". Refer to the following link with information on how to access this training: [Sexual Misconduct Reporting & Resources](#).

8. CAMPUS SAFETY

The University of Michigan [Division of Public Safety and Security](#) (DPSS) offers a variety of services to the U-M community, including those of a fully accredited police force. The services range from managing reports about crimes, helping to register your personal property, or to handling questions about parking and transportation so that all members of our community can live in a safer and more secure campus environment.

9. WORKING WITH CHILDREN

The University of Michigan strives to promote the health, wellness, safety, and security of children who are entrusted to the university's care and custody and/or participate in programs/events held on university property. You may locate the policy at: [Children on Campus Policy & Resources](#).