

**2024-25 Lecturer in Inclusive Teaching (LEIT) Award
Guidelines and Procedure—Ann Arbor campus
College of Engineering
Nomination Deadline: March 29, 2024**

Introduction/History

The Lecturer Excellence in Inclusive Teaching (LEIT) Award will be open to all Lecturers regardless of title or appointment effort. The criteria for nomination and selection of the LEIT award recipient will be distributed along with the nomination and selection procedures for Collegiate Lecturers in accordance with Article XXV.D. The Lecturer chosen as the LEIT recipient will receive the same award as a Collegiate Lecturer on their campus as outlined in Article XXV.G.

Award

For the first two years as the LEIT Award recipient, the Lecturer will receive an annual lump-sum payment of \$2,000 to support inclusive teaching and professional development. This payment will be made within a month of the notice of selection for the first year and during the Fall term in the second year.

Evaluation Criteria

1. Recent classroom evidence that supports integration of diversity, equity, and inclusion principles into classroom instruction (i.e. syllabi, lesson plans).
2. Letters of support from unit administrators, and/or colleagues that speak to the impact and experience of the nominee as it relates to diversity, equity, and inclusion in the classroom and/or University community. (Note, no more than four (4) letters may be submitted.)
3. Letters of support from current and/or prior students who engaged in the course curriculum that describe the impact of the instructor and/or course material as it relates to diversity, equity, and inclusion. (Note, no more than four (4) letters may be submitted.)
4. Examples of how the Lecturer has innovated and integrated inclusive teaching methodologies and activities into their practice and improved student outcomes and engagement.

Selection Criteria

The University will award a Lecturer who has a demonstrated sustained record of excellence in teaching and learning practices and/or in service or other contribution to the inclusive teaching goals of the University. In that regard, the Lecturer shall be evaluated using the following criteria:

1. A strong commitment to students and teaching and learning that has been demonstrated by undertaking activities to advance the quality and practice of teaching and learning at a variety of levels in the classroom, studio and/or lab;

2. Demonstrated approach to teaching that considers the diverse needs and backgrounds of all students within the classroom to create a learning environment where students feel valued and where all students have equal access to learn.
 - a. Using effective inclusive teaching strategies and methods to promote student learning;
 - b. Demonstrated ability to inspire, guide and mentor students through inclusive-teaching practices and to serve as a mentor, collaborator, and consultant to other faculty, students, and staff within the University community to enrich scholarship of inclusive-teaching.
 - c. A demonstrable impact on students' intellectual and/or artistic development;
3. A demonstrable commitment to advising the inclusive teaching goals of the University and mentoring peers;
4. Evidence of exceptional service in inclusive teaching and/or other contribution to the University.

Nomination Process

CoE departments will complete the nomination cover page and send it with the materials listed below to Anne Rhoades at rhoadesa@umich.edu at CoE by March 29, 2024. Nominations received after this date will not be considered.

1. A one-page description of the qualities and accomplishments that make the individual a superior choice for the LEIT award.
2. A CV for the nominee.
3. A maximum of eight (8) letters of support from a range of individuals knowledgeable about the nominee's work and that demonstrate the nominee's significant contributions to the University and that demonstrate that the Lecturer meets one or more of the selection criteria.

Deadline for Nominations

The Department shall submit the completed nomination form and accompanying materials to Anne Rhoades at rhoadesa@umich.edu by **March 29, 2024**.

Announcement of Award

The recipient(s) will be announced on or about June 2024.