# **Documentation of Service**

If direct quotes from external reviewers are used in this section, they should be labeled as Reviewer A, B, C, etc. Do not include the reviewer’s name. Please also avoid using internal faculty and student names when quoting. If quoting internal and student reviewers with labels, please distinguish them from the external reviewers. For example, Internal Reviewer A, Graduate Student A, Undergraduate Student A and include these labels in internal and student lists in SmartPath. Please do not edit the format of the template or remove any headings.

## **Committee’s Evaluation of Service**

**(One page maximum)**

Overall assessment of candidate’s contributions to internal and external service (separately). Emphasize impact of activities over mere participation to the extent known. The narrative should specifically address the specified criteria (see Appendix I) for promotion to the rank under consideration.